

Luis Oasis Senior Center

Board Meeting

April 8, 2010

1. **CALL TO ORDER:** The regular meeting of the Board of Directors of the Luis Oasis Senior Center, held at the Luis Oasis Senior Center, was called to order at 9:07a.m. by Ms. Virginia Pelletier, Board President.

MEMBERS PRESENT: Virginia Pelletier, Aubrey Collins, Doreen Page, Alexina Tyo, Edith Tomlin, Rick Pushies, Rick Velasco, Joseph Meler, Pauline Herrmann, Virginia Cox, Delores Luis, Dale Schumacher, Lois Davis and Mary Ellen O'Keefe.

MEMBERS ABSENT: Rebecca DeMarco

OTHERS PRESENT: Moani Goonetilleke, Director

President's Opening Remarks:

- Ms. Pelletier would like to see the Committee reports in a written format before the BOD meeting. Reports will be submitted ahead of time. This will facilitate and save time in the BOD meetings.
- She will conduct the meetings according to Robert's Rules of Law.

2. **APPROVAL OF THE AGENDA**

Motion # 1: Rick Velasco moved to approve the agenda. Seconded by Rick Pushies.

Motion carried.

3. **APPROVAL OF THE MARCH MINUTES**

Motion # 2: Alexina moved to approve the minutes of March 11, 2010 as amended. Seconded by Rick Velasco.

Motion carried.

Corrections to the March 11th minutes:

Page 2, Maintenance, Dale Schumacker last name should read Dale Schumacher.

Page 2, Fundraising, third sentence: "Moani will advise Marisa" should read "Moani will advise Marysia"

Page 3, Discussion regarding Director, sentence reads: "She thanked Rick Pushies for his council", should read "She thanked Rick Pushies for his counsel".

4. **DIRECTOR'S REPORT:** The Director's report was presented by Moani Goonetilleke

Motion # 3: Delores moved to approve the Director's report. Seconded by Dale.

Motion carried.

5. **FINANCIAL REPORTS:** Aubrey presented financial reports.

Motion #4: Rick Pushies moved to approve Financials. Seconded by Pauline.

Discussion: Rental rates on facilities must be reviewed. Membership growth should be an emphasis item. Audit in progress.

Motion carried.

COMMITTEE REPORTS

1. **MEMBER SERVICES:** Rebecca DeMarco (Not Present)

a. **MEMBERSHIP:** Teresa Graves will be spear-heading the membership drive. Marketing Committee will also be involved.

b. **SUNSHINE:** Edith reported that in March she sent:

1. "Glad you are Back" cards to: Barbara Westbrook and June Schwindler.
2. "Get Well" cards to: Phyllis Baggett (eye surgery); Ray Stanton (Kidney Failure); Michael Ceder (fractured shoulder); Sally Czarnicki (broken leg).

c. **RECEPTIONIST COORDINATOR:** Moani mentioned that the reception desk is adequately covered. No issues to report.

d. **BIRTHDAY** No available report.

2. **MARKETING** – Rick Pushies stated the need for a new brochure. He will incorporate any new or added changes.

3. **MAINTENANCE** – Dale mentioned that due to the current rains, he has not been able to work outside. Gopher control will be set up as priority.

4. **RELOCATION** - Pauline stated that Ms. Yvon Gresser is the recommendation from the Relocation Committee to be hired as the Capital Campaign Manager. Consulting services will start May 1st, 2010. She will be interviewing Katherine for the added administrative support. Ms. Rose Blevins has volunteered, free of cost, to support any administrative issues. City Permit will be ready for approval and submission Friday the 16th of April. We need to have a biological and watershed review. Cancellation Clause has been added to the contract. The 15% Retainer Fee will be used to mitigate expenses.

5. **POTLUCK DINNER** – Doreen reported that the potluck was well attended. A big THANKS to the Ukulele band.

6. **PANCAKE BREAKFAST** – Lois suggested that we buy the eggs from a student at Righetti High School. The Board agreed. No motion was necessary.
7. **FUNDRAISING** - Delores will need help with publicity for the upcoming Rummage Sale event on Saturday, May 22, 2010. It was suggested that the donors be asked to drop off their items on specific days. Storage area for donated items not yet secured. Suggestions will be welcome. Possibly rent a POD container. Flyers need to be made up and distributed throughout the community.
8. **TRADEWINDS ADVERTISEMENT: To be reviewed**
9. **Budget/Finance/Audit** - External audit continues to be in process.

OLD BUSINESS

1. **Volunteer Recognition Board** – Pictures must be in by April 16th.
2. **Nominating committee** - Pauline presented a recommendation for a potential Board Member, Mr. Joe Sheaff.

Motion # 5: Lois moved to present to the Board of Directors a bio of each potential candidate. Seconded by Delores.

Motion carried.

NEW BUSINESS

1. **COMPUTER CLASSES** - Due to lack of facilities, the computer classes have been cancelled until further notice.
2. **OASIS ROCKIN' READERS** - The Luis Oasis Senior Center BOD will support a new program, the Oasis Rockin' Readers. This will be a group of Oasis volunteers who will go the Blochman Pre-School to read to the children on a weekly basis.

Motion # 6: Delores moved to establish an Oasis Rocking Readers group. Seconded by Rick Pushies.

Motion carried.

3. **ELKS RODEO PARADE** – Moani introduced the idea of Oasis having a float in the Elks Rodeo Parade, which is taking place on Saturday, June 5th, 2010.

Motion # 7: Rick Pushies moved to have a presence on the Elks Rodeo Parade June 5th. Decision must be made by May 3rd. Seconded by Delores.

Motion carried.

4. **OTHER – Membership Dues** – The question was raised, whether or not to raise the Oasis Membership dues for 2011 and forward.

Motion #8: Rick Pushies moved to raise dues to \$ 15.00 per member or \$ 25.00 per couple commencing January 01, 2011. Seconded by Aubrey.

Motion carried.

5. **OTHER – MAY 1ST DANCE** - May 1st dance, our condolences to the Ray Macias family. Mr. Frank Coop will attempt to find another piano player to take his place. The Righetti High School Key Club will present Springtime at the Oasis. Suggested and implemented by Michael Carty and Joyce Pratt. No cost to the Senior Center.

Discussion ensued about Mr. Michael Carty being very dynamic and very forward. Outside members must proposed new events to the BOD for approval

Motion # 9: Delores moved to allow the Key Club to perform and co-sponsor the May 1st event. After this function, the request for an event must be submitted 90 days in advance and presented to the BOD for approval. Seconded by Rick Pushies.

Motion carried.

ADJOURNMENT

Motion # 10: Rick Velasco moved to adjourn the Board meeting. Seconded by Rick Pushies.

Motion carried.

The meeting was adjourned at 10:50a.m. The next regular board meeting will be held Thursday May 13th, 2010 at the Luis Oasis Senior Center at 9:00 a.m.

Virginia Pelletier, President

Board of Directors

Rebecca DeMarco, Secretary

Board of Directors